

## CHELVESTON WIND FARM COMMUNITY BENEFIT FUND

### APPOINTMENT OF TRUSTEES TO REPRESENT THE PARISH OF DEAN AND SHELTON

The Parish Council will usually appoint the Trustee(s) at the Annual Meeting of the Parish Council. Should a vacancy become available for whatever reason, the Parish Council may appoint a Trustee on an alternative date subject to meeting the criteria below.

#### **Vacancies for the appointment of trustees shall be:**

1. Advertised on the parish notice board and website.
2. Advertised in Honeycomb.
3. Be publicised by the Parish Council by word of mouth.

The advertisements shall briefly outline the role and responsibilities of a trustee. All applicants shall reside in the parish, and will have done so for a minimum of twelve months.

There should be a period of at least one month from first advertising the post, for applications to be submitted to the Parish Council.

All applicants shall be required to read and understand the **TRUST DEED**, and be aware that trusteeship comes under the aegis of the Charity Commission.

All applicants shall be required to demonstrate knowledge of the Parish and its Parishioners.

All applicants should understand that they are not eligible if (under the requirements of the Charities Act 2011):

they have a criminal conviction

they have been previously removed from office as a charity trustee

they have been found guilty of misconduct as a charity trustee

they have been disqualified as a charity trustee under the Company Directors

Disqualification Act

They are a Parish Councillor – this requirement is not part of the Charities Act, but embedded in the spirit of the Chelveston Wind Farm Trust Deed. If the Parish Council is not successful in appointing two Trustees, a Parish Councillor may be appointed on a temporary basis.

If applications from the parish exceed the number of vacancies, then the applicants may be interviewed with regard to their qualifications, skills, knowledge and experience needed for the effective administration of the charity. The Parish Council may appoint a sub-committee (consisting of not less than three members of the Parish Council) for this purpose. The sub-committee will present its conclusions to the Parish Council. The Parish Council shall decide on the successful applicant(s).

**Approved by the Parish Council at the Meeting 8 October 2013.**